

Mohamed bin Zayed University of Artificial Intelligence

Research Integrity Committee Charter

Oct 2023

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Version No: 1.00		Effective Date: 15 Oct 2023

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APPROVALS

Initiated by: Committee Chair	Date 20231013	Signature: Email request
Approved by: President	Date 20231015	Signature: Email Approval

REVISION CONTROL

REVISION NO.	DATE	DESCRIPTION	COMMENTS
1	15/10/2023	Initial version	-

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1. PURPOSE

The purpose of the Research Integrity Committee (“**RIC**”) is to uphold and promote the highest standards of research integrity within MBZUAI. The RIC is responsible for overseeing the ethical conduct of research and integrity issues regarding paper, ensuring compliance with relevant regulations, policies, and guidelines in reference of UAE law, and investigating allegations of research misconduct. The committee plays a vital role in safeguarding the integrity and reputation of research activities conducted within the organization.

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2. MEMBERSHIP

Position	Role
	Chair Fakhri Karray
Research Administrator¹	Member N/A for current term
Faculty Representative²	Member(s) Ted Briscoe Ian Reid Fakhri Karray Fahad Khan
Legal Affairs Representative	Member Richard Morton
External Expert³	Non-voting Member TB appointed ad-hoc
	Secretary Vivi Lu

Member selection must ensure that the member has research expertise from one research field. Research field is to be defined by Provost Office and Research Office. Call for external expert in case of special need. Tenure of RIC member is 2 years.

3. KEY RESPONSIBILITIES

3.1. Promoting a culture of research integrity, ethical conduct, and responsible research practices within the University, in reference of UAE law. The Committee would

¹ Key Person, or Lead Researcher that represents the relevant research project.

² Representing relevant departments that are involved in a research project.

³ Upon invitation by Committee Chair – to obtain an expert opinion in a relevant research project.

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promote awareness of ethical considerations, such as proper data management, authorship, conflict of interest disclosure, and responsible use of research funds.

- 3.2. Providing enabling tools in relation to education and training on research integrity and ethical conduct to researchers, faculty, and students who are expected to maintain research integrity throughout their research projects.
- 3.3. Developing and enforcing policies, procedures, and guidelines that govern the ethical conduct of research, to ensure that research activities comply with applicable regulations, laws, and institutional policies.
- 3.4. Investigating allegations of research misconduct, fabrication, falsification, and plagiarism, ensures that allegations are thoroughly examined, protecting the integrity of the research process and the reputation of MBZUAI.

4. MEETING FREQUENCY

- 4.1. The Research Integrity Committee meeting will be ad-hoc, meeting as needed.

5. REVIEW

- 5.1. The Research Integrity Committee will review this Charter on an annual basis. Any proposed adjustments to the Charter will be presented to the President for approval.

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6. RELATED DOCUMENTS

Section	Related Document(s)
All	<p>MBZUAI Governance Framework</p> <p>Minutes of Meeting Template</p> <p>Committee Self-Evaluation Survey</p> <p>Conflict of Interest Template</p> <p>Decision Form Template</p>

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